

Clinical Program Director

1. Provides information to individuals and families about the Medi-Cal program and refers to Medi-Cal eligibility sites. (4)
2. Liaison with and represent NLCS in referring/contracting agencies through written, telephonic, in-person, email, and meeting attendance interactions (6)
3. Coordinate and monitor transportation if client has a physical or mental limitation, to Medi-Cal covered health services to meet their identified needs. (6)
4. Coordinates Medi-Cal covered health services for a client. (6)
5. Assists individuals and families with aspects of the Medi-Cal application process. (8)
6. Prepares proposals for expansion and enhancement of health and Medi-Cal services to clients and families based on intra and interagency coordination and collaboration. (15,17)
7. Under the general oversight of the Executive Director, to autonomously pursue development and implementation of goals, policy and procedure affecting clinical operations. (15,17)
8. Complete daily Medi-Cal Administrative Activities (MAA) time survey. (20)
9. Attends training related to the performance of MAA. (20)

Employee Signature (Please sign in blue ink)

Date

Employee Name (Printed)